CAL STATE EAST BAY COMMISSION ON TEACHER CREDENTIALING (CTC) PROFESSIONAL EDUCATION

Table 4-1
Graphic Depiction of the Unit Assessment System; Including Roles and Responsibilities of Personnel in the Unit and Programs

Collect Program and Unit Data

Unit Accreditation Coordinator
Oversees and directs process

Program Coordinators and Department Chairs
Ensure all program level data is collected

CEAS Accreditation Staff
Archive data on Accreditation website, manage all recent graduate survey data

Program Faculty
Enter all course and field experience data into Blackboard or other data-storage system

PACT Coordinator and Assistant Coordinator
Oversee all aspects of administration and scoring of PACT

Analyze and Use Program Data

Unit Accreditation Coordinator
Oversees and directs process

Program Coordinators and Program Faculty
- Analyze data, define imporvement objectives, write *Program Improvement Plan*
- Determine program changes, write *Porgram Summary of Implementation*
- Evaluate whether objectives were met, write *Program Summary of Achievement*

Analyze and Use Unit Data

Unit Accreditation Coordinator
Oversees and directs process

Accreditation CEAS Team (ACT)
- Analyze Unit data, define Unit improvement,
- Faculty member of ACT writes *Unit Improvement Plan (and other documents)*
- Determine Unit level changes, write *Unit Summary of Implementation*
- Evaluate wheter Unit objectives were met, write *Unit Summary of Achievement*

Program Coordinators and Department Chairs
- Determine program level changes needed to meet improvement objectives

Evaluation of the Unit Assessment System

Unit Accreditation Coordinator
Oversees and directs process

Accreditation CEAS Team (ACT)
- Examine, evaluate and redefine Unit data sources
- Approve all change to Unit Assesment process

Program Coordinators and Program Faculty
Examine, evaluate, and redefine program data sources

Key Stakeholders
Meet with program Coordinators to provide input on Program level data sources and Unit assessment process