



CALIPSO INSTRUCTIONS FOR CLINICAL SUPERVISORS

- x Before registering, have available your CALIPSO Registration PIN (provided via "CALIPSO registration" email sent by info-reply@calipsoclient.com or perhaps alternatively provided by the program Clinical Coordinator, 2) ASHA card 3) state licensure card, and 4) teacher certification information if applicable. If possible, have available scanned copies of your certification and licensure cards for upload during the registration process.
- x Go to your student's school's unique login URL provided in the CALIPSO registration email. The "Go to " message will be displayed and you will automatically be

IPSO

logins, go

Login:

If you are a student, use your email address. If you are a Supervisor, use your ASHA number.

Password:

Show password

ount/login

to login to
CALIPSO using your 8 digit ASHA number and password that you created for yourself during the registration process (Step 1).

- x Login to CALIPSO (step two)
- x Select the desired "Class" and click "change."
- x Click "New evaluation".
- x

- x At the completion of the rotation or as often as directed, student will log their clock hours.
- x An automatically generated email will be sent notifying you that clock hours

